

Civil Service Commission
Constitution Hills, Batasang Pambansa Complex Diliman, Quezon City

REQUEST FOR QUOTATION

RFQ No. : 2022-009 NP-SVP
Date: February 8, 2022
PR No./End-User : 2022-02-0031 (ERPO)

Company Name : _____
Address : _____
Tel No. & Fax No. : _____
Mobile No. : _____
PhilGEPS Reg. No. : _____
TIN No. : _____

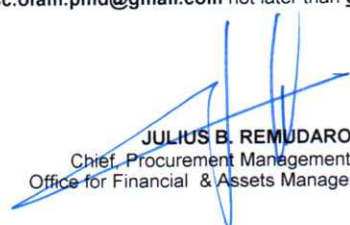
Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Prospective lessors who will submit a proposal with the lowest calculated and responsive offer shall be selected. **As a condition for award**, you will be required to submit a copy of your ***Mayor's/Business Permit**, together with your proposal. The updated ***Certification Platinum Membership** may be submitted in lieu of the Mayor's/Business Permit and PhilGEPS Registration Number. **If awarded**, you will be required to submit a ***signed copy of Purchase Order (PO) prior to the date of delivery**.

Please accomplish and submit this form and all the **required documents** to Procurement Management Division - OFAM, Basement, Civil Service Commission, Constitution Hills, Quezon City or fax it through number **931-8029** or email to **csc.ofam.pmd@gmail.com** not later than **03:00 P.M. of February 17, 2022**.


RENEL JOANNE G. GAMBITO
Procurement Officer
931-7935; 931-7939; 931-8092 Loc. 508


JULIUS B. REMUDARO
Chief, Procurement Management Division
Office for Financial & Assets Management (OFAM)

TERMS AND CONDITIONS:

1. Award shall be made on per: Item Basis Lot Basis Total Quoted Price
2. Goods/Services shall be rendered on Seven (7) working days upon receipt of Purchase Order (PO)
3. Place of Delivery: Civil Service Commission, Constitution Hills, Quezon City - OFAM at Lower Ground Floor
4. Please indicate Warranty: _____
5. Technical specification with asterisks (*) are mandatory. **For goods**, please indicate brand, model and country of origin.
6. Bidders shall provide **correct and accurate information** required in this form.
7. Quotations exceeding the Approved Budget for the contract shall be rejected.
8. Price quotation/s must be valid for a period of **thirty (30) calendar days** from the date of submission.
9. Terms of Payment: **within 15-30 days upon complete submission of supporting documents.**
10. Payment shall be made through Land Bank's LDDAP-ADA (List of Due and Demandable Accounts Payable-Advise to Debit Account)/Bank Transfer Facility.
Account Name: _____ Account Number: _____
Bank Name: _____ Branch: _____
Note: Non-Land Bank of the Philippines accounts shall be charged a service fee.
11. Liquidated Damages/Penalty: **amount of the liquidated damages shall be at least equal to one-tenth of one percent (0.001) of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances.**
12. In case of discrepancy between unit cost and total cost, unit cost shall prevail.
13. In case of a tie, the contract shall be awarded to the supplier or service provider who first submitted its quotation.
14. Prospective supplier must not be blacklisted by the PhilGEPS-DBM as appeared in their "List of Blacklisted Bidders".
15. **NOTE: "Prospective supplier must be registered at the Philippine Government Electronic Procurement System (PhilGEPS). You may visit the PhilGEPS website at www.philgeps.gov.ph and register for free."**

Printed Name/Signature
Authorized Representative of the Service Provider

Civil Service Commission
 Constitution Hills, Batasang Pambansa Complex Diliman, Quezon City.

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ITEM NO.	ITEM & DESCRIPTION	QTY	UNIT	YES	NO	REMARKS/BIDDERS SPECIFICATIONS <small>If applicable, write the detailed specifications in the space provided. Indicate brand, model and country of origin.</small>	UNIT PRICE	TOTAL PRICE
1	TOD Type Circuit Breaker, 125 AT, 3 pole, 3 phase	1	piece					
2	Electrical Panelboard, MAIN 70AT - 80 AT, Molded Case Circuit Breaker, 3 pole, 3 phase, 90 Ampere Frame Copper Bus Bar with eight (8) single phase branches at 30 AT, TQC, Bolt on, Nema 1	1	unit					
3	No 6 or 14 mm2 Stranded Electrical Wire, Black	60	meter					
4	Electrical Orange Pipe No 1 1/4	6	piece					
5	Long Bend Elbow Orange 1 1/4	8	piece					
6	No 12 or 3.5 mm2 Stranded Electrical Wire, 150 m/box, in three colors: Black-Blue-Red	3	box					
7	No 14 or 2 mm2 Stranded Electrical Wire, Green	50	meter					
8	Duplex Universal Outlet, Flush Type, White Color	20	set					
9	Tube Lights 4 feet, 1800 Lumens Daylight, 220 V, Single End Power	15	piece					
10	Tube Lights 2 feet, 900 Lumens Daylight, 220 V, Single End Power	6	piece					
11	PVC Molding No 1	5	piece					
12	Black Screw, No 1 metal application	100	piece					
13	Metal Screw No 3/4 length x 1/8 dia	50	piece					
14	Metal Clamp, 1 1/4	10	piece					
15	Electrical flexible hose or moldflex 1/2, heavy duty, 100m/roll	1	roll					
16	Flexbond, Boysen	1	gallon					
17	Paint Brush No 3	1	piece					
Approved Budget for the Contract: PhP82,912.00								
xxxxxxxx-Nothing Follows-xxxxxxxx								


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 Procurement Officer
 931-7935, 931-7939, 931-8092 Loc 508

 Printed Name/Signature
 Authorized Representative of the Service Provider